

Minutes of IVC Management Committee Meeting (2024-25)

(Hybrid)

Day & Date : Saturday, 26th Oct. 2024

Venue: Amisha Vinyls Pvt. Ltd.

605, Summit Business Bay (Omkar)

Off Andheri Kurla Road, Behind Bhar Petroleum Pump

Near Western Express Highway, Andheri (E), Mumbai – 400093

Attended by

Sr. No.	In person	Sr. No.	Online
1	Dr. Shreekant Diwan	1	Mr. Ajay Shand
2	Mr. Rajeev Mehendale	2	Mr. Vivek Sane
3	Mr. Pranay Bhargava	3	Mr. G K Saxena
4	Mr. Sanjay Nawander	4	Mr. Robin Banerjee
5	Ms. Aruna Kumari	5	Dr. E Sundaresan
6	Dr. Abhijit Patil (Joined after the formal approval of his appointment by the committee.)		

Leave of Absence: Mr. Pulin Rajyagor

Welcome : The President presided over the meeting and extended a warm welcome to all the members who joined the meeting either in person or on line.

Agenda:

1. MoM of last meeting
 - a. Proposal of the appointment of a person to take the IVC activities further
 - b. Project on recycling of PVC medical waste
 - c. Briefing on the IPI-IVC joint seminars
 - d. Revision of membership fees
2. Possibility to hold an IVC seminar at Jalgaon
3. IVC Newsletter
4. Decision on the members who have not paid the membership fees
5. IVC Functioning- Rules and Regulations to be followed as per the Charity Commission Office
6. Any other points

Minutes of meeting:

- 1) Minutes of last meeting were discussed and approved by the committee.
Proposed by - Mr. Sanjay Nawander
Seconded by – Mr. Rajeev Mehendale

- a. Proposal of the appointment of a person to take more focused IVC activities was discussed, and appointment of Dr. Abhijit Patil for the same was proposed.
Proposed by - Dr. S. M. Diwan
Seconded by – Mr. Sanjay Nawander
Proposal passed unanimously.
- b. Recycling of PVC Medical Waste
 - i. During interactions with CPCB and Hospitals, it was understood that PVC medical waste segregation and recycling is not allowed by CPCB.
 - ii. PVC Medical waste is getting recycled (with proper Govt. guidelines) in various countries including Australia, Thailand, Canada etc. It was proposed that we refer these case studies to CPCB and work on getting approval from CPCB for recycling of PVC Medical waste.
 - iii. Virtual meetings with representatives from the global agencies from Australia, Canada, Thailand would be arranged to understand their activities, strategies and actions.
 - iv. The PVC waste production data needs to be generated to showcase its meaningful use through recycling to products used in non-critical applications.
 - v. Detailed project activities and timelines to be developed.

Proposed by - Mr. Sanjay Nawander.

Seconded by – Mr. Rajeev Mehendale

- c. IPI-IVC Seminar
 - i. Rajkot and Hyderabad Seminars were attended by Dr. Shreekant Diwan, Mr. Rajeev Mehendale & Mr. Sanjay Nawander. Attendance of about 250 and 180 participants was observed respectively.
 - ii. It was realised that presentations of seminar should be more technical with focused subject for more impact and take home by audience. It would be taken up with IPI officials.
 - iii. To review seminar presentations to ensure contents relative to seminar topics and to build image of PVC and PVC products.
- d. Membership fees revision
 - i. Membership fees was revised downward with proper discussion in the committee with focus on increasing membership base.
 - ii. It was discussed that the committee can consider further revision once IVC has large base of members. It would be done gradually as membership increases.
 - iii. Revision of Membership fees is to be informed to Charity Commissioner on priority.

2) IVC Seminar at Jalgaon

- a. Committee discussed about the possibility to arrange the seminar by IVC independently.
- b. Mr. G K Saxena proposed to organize the seminar at Jalgaon considering big base of PVC Pipe industry.

- c. Introduction of IVC to the Jalgaon PVC industry will create opportunity of knowledge sharing and interactions to both IVC and Jalgaon PVC Industry.
- d. Tentative date for seminar is decided as 10th Jan 2025.

Proposed by - Mr. G K Saxena

Seconded by – Mr. Dr. S M Diwan

3) Newsletter

- a. The contents for newsletter for Q3 2024-25 were ready and few editing was suggested by Mr. Banerjee.
- b. It was commonly decided to release the newsletter before Diwali.
- c. Members of IVC to be encouraged for contributing articles for newsletter.
- d. Contribution from academicians/Industry/International agencies can be sought.
- e. Proposed to have Mr. Pijush Barman and Mr. Rajesh Shinde on Newsletter committee.
- f. More meetings of newsletter committee are proposed to make pool of articles for smooth and on time release of newsletters.

Proposed by – Mr. Robin Banerjee

Seconded by – Mr. Vivek Sane

4) Membership Renewal

- a. It was observed that few members have not renewed memberships. It was decided to provide deadline for renewal as end of Nov. 2024. Following members will be contacted for the renewal:

Sr. No.	Name of Member	IVC official following up
1	Bihani manufacturing	Dr. Shreekant Diwan
2	Manish Packaging	Ms. Arunakumari
3	Oriplast	Rajeev Mehendale
4	Pioneer Flex	Rajeev Mehendale
5	Mobil Chem	Sanjay Nawander
6	Prabhu Polypipe	Dr. Shreekant Diwan
7	Encraft	Dr. Shreekant Diwan
8	Silvin	Sanjay Nawander

Dr Abhijit Patil to co-ordinate for processing.

5) Rules and Regulations

Dr. Sundaresan appraised about the rules & regulations of association functioning:

- a. Minimum 4 management committee meeting to be conducted in a financial year.
- b. 15 days advanced notice with meeting agenda to be circulated before meeting by Secretary General. In absence of Secretary General, Honorary Secretary with permission of President can circulate the same.
- c. Joining meeting and election meetings are necessary in every two years.
- d. AGM to be done before Sept. every financial year.
- e. Balance sheets to be approved by Management committee and then submitted to IT dept.
- f. Report of change in management committee, rules and regulations, fees structure as well as assets to be notified to the Charity Commissioner.
- g. Auditors need to be changed after every 5 years.

- h. Decisions related the functioning of IVC shall be taken only by the Office Bearers and they have to get is approved by Management Committee.
 - i. Any communication related to IVC function shall be uploaded to Management Committee / Members WhatsApp group only by Office Bearer's or by the Secretary General
 - j. Management Committee members or Privileged members can only propose.
- 6) As there was no other point for discussion, the President concluded the meeting thanking all the members for their presence and valuable contribution.